

**Chicago State University**  
**College of Pharmacy**  
**Curriculum Committee Meeting Minutes**  
March 20th, 2014, DH 206 D

**In Attendance:** Anna Ratka (AR), Abir El-Alfy (AE), Charisse Johnson (CJ), Elmer Gentry (EG), Kumar Mukherjee (KM), Nadeem Fazal (NF) (chair), Lalita Prasad-Reddy (LP), McWade Palmer (P2 student), APPE academic rotation students: Salma Ibrahim, Pakruti Modi, Renny Ope-Oyelahan.

The meeting was called to order at 12:10 P.M. by Dr. Nadeem Fazal.

1. AE volunteered for minute taking this meeting.
2. NF asked about an update regarding course curricular and semester maps. Faculty in charge of compiling these maps said that they were all ready. NF asked faculty to place the maps in the folder in 206D by Monday, March 24, 2014.
3. EG mentioned that the updated curricular map to Appendix map is ready and should be placed in the folder.
4. NF introduced Mr. Sultan Farabee and how he'll be in charge of creating a curriculum committee page on the CSU web. EG explained that the university is requiring the university curriculum coordinating committee to have a web page where the agendas and meeting minutes are posted. The idea is to have a link on that page to every departmental curriculum committees. Committee members agreed that work on the web page can wait until the university committee has generated the page.
5. NF reminded committee members that the ACPE site visit team will meet with the committee on Thursday, march 27, at 4:00. All members are required to attend including students. NF will send an email to student members of the committee. CJ will arrange for the P4 student member to be excused from his site for the meeting.
6. A question was raised regarding the outside faculty representative on the committee. Since the previous member left, the committee has been waiting on UCMC to assign a new faculty liaison who typically serves as a member of the curriculum committee. AE updated the committee that a liaison has been recently identified. She will forward his contact information to NF.
7. The members then discussed curricular changes that have been made since the last ACPE site visit, curricular assessment data, efforts to offer inter-professional classes, as well as mile marker exams.
8. NF is to send a copy of the focused version of the self-study document to student members of the committee.
9. Meeting was adjourned at 1:12 P.M. with a vote of thanks.

Minutes were taken and prepared by AE.